

CONFERENCE REGISTRATION

*Name: _____

*Registrant type (International/Local/CARICOM): _____

*Designation: _____

*Company Name: _____

*Address 1:

Address 2:

*Country Name: _____

*City/Town: _____

Region: _____

*Phone Number: _____

*Email: _____

*Emergency Contact Name: _____

*Emergency Contact Phone: _____

Payment terms: Cheque Cash Wire transfer

Details for Delegate Pass

Name of Person: _____

Registrant Type: _____

Phone Number: _____

Email: _____

Designation: _____

Address 1: _____

Address 2: _____

City/Town: _____

Country: _____

Emergency Contact Name: _____

Emergency Contact Phone: _____

Please attach a valid form for identification, either National ID, Passport or Driver License

I agree to the Terms of Use of IECEG's registration

How did you hear about the Event 2023?

I am a Speaker of the Event

Email from the Organizers of the Event

IECEG Website/ App

Other website

Brochure received from participation in a separate event

Advertising and Marketing

Prior Attendee

IECEG Exhibitor

Social Media (Facebook, LinkedIn, Twitter, Instagram)

Other

TERMS & CONDITIONS

Privacy Policy

At IECEG we respect your privacy. We want to ensure that you get the information, content, and experiences that matter most to you. IECEG is committed to protecting the privacy of its members, customers, volunteers, and other contacts.

Scope

This privacy policy applies to all personal data processed by full-time and part-time employees, volunteers when acting on behalf of IECEG, contractors and partners doing business on behalf of IECEG, as well as all legal entities, all operating locations in all countries, and all business processes conducted by IECEG. You are solely responsible for all data, ideas, submissions, questions, reviews, comments, and other content (including, text, audio, video, photographs, illustrations, graphics, testimonials, and other media) that you provide or generate through your access and use of the Platform or any Content or Services. As between you and IECEG, you retain ownership of Your Content.

What information do we collect?

IECEG collects the following personal data in line with the use purposes explained in a subsequent section:

- ◆ Your name and contact details
- ◆ Date of birth
- ◆ Online profile data/usage
- ◆ Copies of identification documents
- ◆ Education and professional information
- ◆ Communication information including IECEG Online Support and Secretariat communications
- ◆ Purchasing and payment information
- ◆ Registration and participation in IECEG events and activities
- ◆ Subscription preferences
- ◆ Information about the device(s) you use
- ◆ Information about service usage
- ◆ Cookies

- ◆ Authentication data
- ◆ Location information
- ◆ Other information you upload or provide to us

How do we use your information?

IECEG uses (and, where specified, shares) your personal information for the following purposes:

To process transactions: IECEG uses personal information such as name, physical address, telephone number, email address, and company/institution to engage in interactions with you, including contacting you about your order, donation, subscription, event participation, or membership. We use financial/credit card and payment information to process your order and may need to share some of this information with delivery services, credit card clearing houses, and other third parties to complete the transaction.

To provide support or other services IECEG may use your personal information to provide you with support or other services that you have ordered or requested. IECEG may also use your personal information to respond directly to your requests for information, including registrations for newsletters, webinars, or other specific requests.

To provide information based on your needs and respond to your requests: IECEG may use your personal information to provide you with notices of new updates related to the conference. To select content, improve quality, and facilitate use of the websites: IECEG may use your personal information, including the information gathered as a result of site navigation and electronic protocols and cookies (including third-party cookies), to help create and personalize website content, improve website quality, track marketing campaign responsiveness, evaluate page response rates, conduct usability testing, and facilitate your use of the websites (for example, to facilitate navigation and the login process, avoid duplicate data entry, enhance security, keep track of shopping cart additions, and preserve order information between sessions).

To serve personalized advertising to you: We don't share your information with advertisers without your consent. We allow advertisers to choose the characteristics of users who will see their advertisements, and we may use any of the non-personally-identifiable attributes we have collected to select the appropriate audience for those advertisements. When you click on or otherwise interact with an advertisement, there is a possibility that the advertiser may place a cookie in your

browser and that your attributes meet the criteria the advertiser selected.

To communicate with you about a meeting, conference, or event: We may communicate with you about a meeting, conference, or event hosted or co-sponsored by IECEG or one of our business associates. This may include information about the event's content, event logistics, payment, updates, and additional information related to the event. Information you provide when registering for or participating in a conference managed or co-sponsored by parties, other than or in addition to IECEG may be shared with those parties, and the treatment of such information is further subject to the privacy policies of those parties. IECEG and its conference co-sponsors may contact you after the event about the event, subsequent iterations of the event and related events. Please note that IECEG conference, meeting or event organizers, co-sponsors, exhibitors, and other third parties may directly request your personal information at their conference booths or presentations. Providing your information to them is optional, and you should review their privacy policies to address your particular needs and concerns about how they will treat your personal information.

To protect IECEG content and services We may use your information to prevent potentially illegal activities and to enforce our terms and conditions. We also use a variety of technological systems to detect and address anomalous activity and to screen content to prevent abuse, such as spam. These efforts may, on occasion, result in a temporary or permanent suspension or termination of some functions for some users.

To get feedback or input from you: In order to deliver products and services of most interest to our customers, from time to time, we may ask members, customers, volunteers, and website visitors to provide us input and feedback (for example through surveys).

How will you know if the Privacy Policy is changed?

IECEG may update its Privacy Policy from time to time. If we make any material changes, we will notify you by email if you have an IECEG Account, or by means of a notice on this website prior to the change becoming effective. We encourage you to periodically review this page for the latest information on our privacy practices.

Technical and regulatory information

Logging practices

As well as recording the IP addresses of users, IECEG may also keep track of sites that users visited immediately prior to visiting IECEG's website and the search terms they used to find it. We keep track of the pages visited on IECEG's website, the amount of time spent on those pages and the types of searches done on them. Your searches remain confidential and anonymous. IECEG uses this information only for statistical purposes to find out which pages users find most useful and to improve the website.

IECEG also captures and stores information that you transmit. This may include:

- ◆ Browser/Device type/version
- ◆ Operating system used
- ◆ Media Access Control (MAC) address
- ◆ Date and time of the server request
- ◆ Volume of data transferred

Cookies

Cookies are electronic placeholders that are placed on your device by websites to track your individual movements on that website over time. Please refer to our cookies policy for additional information.

Unforeseen circumstances / Force Majeure Event

The IECEG will not be liable or responsible for any failure to perform or delay in performance of, any of IECEG obligations under a Contract that is caused any act, event, non-happening, omission or accident beyond our reasonable control. This includes, strikes, lock-outs, and any industrial action trikes, civil commotion, riot, invasion, terrorist attack or threat of terrorist attack, war (whether declared or not) or threat or preparation for war; fire, explosion, storm, flood, earthquake, subsidence, epidemic or other natural disaster; impossibility of the use of railways, shipping, aircraft, motor transport or other means of public or private transport; impossibility of the

use of public or private telecommunications networks; and/or the acts, decrees, legislation, regulations or restrictions of any government. IECEG's performance under any Contract is deemed to be suspended for the period that the Force Majeure Event continues, and IECEG will have an extension of time for performance for the duration of that period. IECEG will use reasonable endeavours to bring the Force Majeure Event to a close or to find a solution by which its obligations under the Contract may be performed despite the Force Majeure Event.

Safety Regulations

You are prohibited and restricted from performing any activity that is considered illegal under applicable laws; objects which are considered as flammable and dangerous items or substances; the use of profane, vulgar, offensive or derogatory language, pictures, gestures and other possessions; gambling, stealing or fraudulent activities; interfering or attempting to interfere and/or damage any third party, exhibitor, supplier or Expo 2023 assets, equipment, vegetation, cultural sites or other areas within the exposition site; violating security measures and/or control measures, including attempting to gain entry to areas that you have not been granted access to; and restricting or blocking areas that compromise safety, including stairs, steps, passages, accessible areas or exits.

Cancellation Policy

If an attendee cancels or changes their level of participation after an application has been accepted by the Conference Secretariat, they must immediately inform the Secretariat in writing and shall become liable for the following cancellation/reduction charges:

- ◆ 25% of the total value if the cancellation is made on/before January 4th, 2022.
- ◆ 50% of the total value if the cancellation is made after January 18th, 2022.
- ◆ 100% of the total value if the cancellation is made after February 1st, 2022.

Liability

The IECEG and service providers will not be liable for any indirect, incidental, special, exemplary or consequential damages, however caused, under theory of liability, whether in contract, strict liability or tort (including negligence or otherwise) arising in connection with or out of access to

or use of the platform or any content or services, even if IECEG and its service providers have been advised of the possibility of such damages.

COVID-19 Waiver

I am fully aware of the ongoing and evolving COVID-19 pandemic that has been declared by the World Health Organization. I understand that the coronavirus and any permutations are spread mainly through face-to-face contact. I am verifying that I have received the COVID-19 vaccine and I am submitting proof of record that I have received the full dosages of the COVID-19 vaccine. In such case, I am voluntarily registering to participate in the International Energy Conference and Expo Guyana 2023 (the “Event”).

I understand and agree to follow all instructions, guidelines and rules set in place by the Event and Guyana’s National COVID-19 Task Force, including practicing social distancing and wear face masks. I understand that the Event cannot guarantee that I will not contract COVID-19 and any other related viruses. I declare that I will only attend the Event if I am not experiencing or exhibiting any COVID-19 related symptoms as outlined by Guyana’s Ministry of Health, such as fever, dry cough or shortness of breath. In addition, I understand that I may be removed from the event or the property of the venue should I exhibit any behaviour in direct contrast to the COVID-19 protocols and other safety measures implemented.

By signing this waiver, I hereby release, covenant not to sue, discharge and hold harmless the Event from all claims of any kind arising out of COVID-19 and any other related viruses. I understand and agree that the waiver includes any claims towards any employee of the Event, any of the suppliers, support team, exhibitors, sponsors and other participating in the event whether a COVID-19 infection or any other related viruses exists before, during or after attendance and participation at the Event or the premise. I agree not to commence or prosecute any action in connection herewith outside or within the courts of the Republic of Guyana.

I have read, fully understand and agree to the coronavirus waiver above.

How do I contact you if there is an issue?

If you have any questions or concerns about this Privacy Policy or about the use of your personal information, please feel free to contact us by email at conference@guyanaenergy.gy

Do you require accommodation?

If yes, accommodations options are dropped down with hotels that are reserved with the International Energy Conference & Expo Guyana Inc.